

SRI LANKA AIR FORCE

DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA



BIDDING DOCUMENT

[NATIONAL COMPETITIVE BIDDING]

**PURCHASE OF GASES AND EMPTY GAS CYLINDERS FOR
ANNUAL RATE APPROVAL - YEAR 2024 (INDUSTRIAL,
MEDICAL AND BALLOON GASES)**

TENDER REFERENCE: (AHQ/23/PUB/E/1002)

PROCUREMENT OF GOODS AND SERVICES THROUGH NATIONAL COMPETITIVE BIDDING

This Bidding Document has been drawn up in line with the Procurement Guidelines (Goods & Works) – 2006 of National Procurement Agency in view of

- a. Maximizing Economy, efficiency and effectiveness (value for money).
- b. Adhering to prescribed standards, specifications, local laws rules and regulations and international obligations.
- c. Fair, equal and maximum opportunity for interested parties to participate in the Procurement process.
- d. Expeditious execution of delivery of Goods and Services.
- e. Ensuring transparency and consistency and
- f. Retaining confidentiality of information.

This Bidding Document for procurement of goods shall be used for National Competitive Bidding, for the tender that is financed by the Government of Sri Lanka.

Please feel free to contact any of the following Officers to make any clarifications on this Bidding Document.

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SECTION I. Instructions to Bidders (ITB)

ITB shall be read in conjunction with the Section II, Bidding Data Sheet (BDS), which shall take precedence over ITB.

General

1. Scope of Bid

1.1 The Purchaser **indicated in the Bidding Data Sheet (BDS)**, issues these Bidding Documents for the supply of Goods and Related Services incidental thereto as specified in Section V, Schedule of Requirements. The name and identification number of this procurement are **specified in the BDS**. The name, identification, and number of lots (individual contracts), if any, are **provided in the BDS**.

1.2 Throughout these Bidding Documents:

- (a) The term “in writing” means communicated in written form by mail (other than electronic mail) or hand delivered with proof of receipt;
- (b) If the context so requires, “singular” means “plural” and vice versa; and
- (c) “Day” means calendar day.

2. Source of Funds

2.1 Payments under this contract will be financed by the source **specified in the BDS**.

3. Ethics, Fraud and Corruption

3.1 The attention of the bidders is drawn to the following guidelines of the Procurement Guidelines published by National Procurement Agency:

- Parties associated with Procurement Actions, namely, suppliers/contractors and officials shall ensure that they maintain strict confidentiality throughout the process;
- Officials shall refrain from receiving any personal gain from any Procurement Action. No gifts or inducement shall be accepted. Suppliers/contractors are liable to be disqualified from the bidding process if found offering any gift or inducement which may have an effect of influencing a decision or impairing the objectivity of an official.

3.2 The Purchaser requires the bidders, suppliers, contractors, and consultants to observe the highest standard of ethics during the procurement and execution of such contracts. In pursuit of this policy:

- (a). “corrupt practice” means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the procurement process or in contract execution;

(b). “fraudulent practice” means a misrepresentation or omission of facts in order to influence a procurement process or the execution of a contract;

(c). “collusive practice” means a scheme or arrangement between two or more bidders, with or without the knowledge of the Purchaser to establish bid prices at artificial, non-competitive levels; and

(d) “Coercive practice” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the procurement process or affect the execution of a contract.

3.3 If the Purchaser found any unethical practices as stipulated under ITB Clause 3.2, the Purchaser will reject a bid, if it is found that a Bidder directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for the Contract in question.

4. Eligible Bidders

4.1. All bidders shall possess legal rights to supply the Goods under this contract.

4.2 A Bidder shall not have a conflict of interest. All bidders found to have conflict of interest shall be disqualified. Bidders may be considered to have a conflict of interest with one or more parties in this bidding process, if they:

(a). are or have been associated in the past, with a firm or any of its affiliates which have been engaged by the Purchaser to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods to be purchased under these Bidding Documents ; or

(b). submit more than one bid in this bidding process. However, this does not limit the participation of subcontractors in more than one bid.

4.3 A Bidder that is under a declaration of ineligibility by the National Procurement Agency (NPA), at the date of submission of bids or at the date of contract award, shall be disqualified. The list of debarred firms is available at the website of NPA, www.npa.gov.lk.

4.4 Foreign Bidder may submit a bid only if so stated in the **in the BDS**.

5. Eligible Goods and related Services

5.1 All goods supplied under this contract shall be complied with applicable standards stipulated by the Sri Lanka Standards Institute (SLSI). In the absence of such standards, the Goods supplied shall be complied to other internationally accepted standards.

Contents of Bidding Documents

6. Sections of Bidding Documents

6.1 The Bidding Documents consist of 2 Volumes, which include all the sections indicated below, and should be read in conjunction with any addendum issued in accordance with ITB Clause 8.

Volume 1

- Section I. Instructions to Bidders (ITB)
- Section VI. Conditions of Contract (CC)
- Section VIII. Contract Forms

Volume 2

- Section II. Bidding Data Sheet (BDS)
- Section III. Evaluation and Qualification Criteria
- Section IV. Bidding Forms
- Section V. Schedule of Requirements
- Section VII. Contract Data
- Invitation for Bid

6.2 The Bidder is expected to examine all instructions, forms, terms, and specifications in the Bidding Documents. Failure to furnish all information or documentation required by the Bidding Documents may result in the rejection of the bid.

7. Clarification of Bidding Documents

7.1 A prospective Bidder requiring any clarification of the Bidding Documents including the restrictiveness of specifications shall contact the Purchaser in writing at the Purchaser's address **specified in the BDS**. The Purchaser will respond in writing to any request for clarification, provided that such request is received no later than ten (10) days prior to the deadline for submission of bids. The Purchaser shall forward copies of its response to all those who have purchased the Bidding Documents, including a description of the inquiry but without identifying its source. Should the Purchaser deem it necessary to amend the Bidding Documents as a result of a clarification, it shall do so following the procedure under ITB Clause 8.

8. Amendment of Bidding Documents

8.1 At any time prior to the deadline for submission of bids, the Purchaser may amend the Bidding Documents by issuing addendum.

8.2 Any addendum issued shall be part of the Bidding Documents and shall be communicated in writing to all who have purchased the Bidding Documents.

8.3 To give prospective Bidders reasonable time in which to take an addendum into account in preparing their bids, the Purchaser may, at its discretion, extend the deadline for the submission of bids, pursuant to ITB Sub-Clause 23.2.

Preparation of Bids

9. Cost of Bidding

9.1 The Bidder shall bear all costs associated with the preparation and submission of its bid, and the Purchaser shall not be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

10. Language of Bid

10.1 The Bid, as well as all correspondence and documents relating to the Bid (including supporting documents and printed literature) exchanged by the BIDDER and the Purchaser, shall be written in English language.

11. Documents Comprising the Bid

11.1 The Bid shall comprise the following:

- (a) Bid Submission Form and the applicable Price Schedules, in accordance with **ITB Clauses 12, 14, and 15**;
- (b) Bid Security or Bid-Securing Declaration, in accordance with ITB Clause 20;
- (c) Documentary evidence in accordance with ITB Clauses 18 and 29, that the Goods and Related Services conform to the Bidding Documents;
- (d) Documentary evidence in accordance with ITB Clause 18 establishing the Bidder's qualifications to perform the contract if its bid is accepted; and
- (e) Any other document required in the BDS.

12. Bid Submission Form and Price Schedules

12.1 The Bidder shall submit the Bid Submission Form using the form furnished in Section IV, Bidding Forms. This form must be completed without any alterations to its format, and no substitutes shall be accepted. All blank spaces shall be filled in with the information requested.

13. Alternative Bids

13.1 Alternative bids shall not be considered.

14. Bid Prices and Discounts

14.1 The Bidder shall indicate on the Price Schedule the unit prices and total bid prices of the goods it proposes to supply under the Contract.

14.2 Any discount offered against any single item in the price schedule shall be included in the unit price of the item. However, a Bidder wishes to offer discount as a lot the bidder may do so by indicating such amounts appropriately.

14.3 If so indicated in ITB Sub-Clause 1.1, bids are being invited for individual contracts (lots) or for any combination of contracts (packages). Unless otherwise indicated in the **BDS**, prices quoted shall correspond to 100 % of the items specified for each lot and to 100% of the quantities specified for each item of a lot. Bidders wishing to offer any price reduction (discount) for the award of more than one Contract shall specify the applicable price reduction separately:

14.4 (i) Prices indicated on the Price Schedule shall include all duties and sales and other taxes already paid or payable by the Supplier.

(a) On components and raw material used in the manufacture or assembly of goods quoted; or

(b) On the previously imported goods of foreign origin

(ii) However, VAT shall not be indicated in the price but shall be indicated separately;

(iii) The price for inland transportation, insurance and other related services to deliver the goods to their final destination;

(iv) The price of other incidental services

14.5 The Prices quoted by the Bidder shall be fixed during the Bidder's performance of the Contract and not subject to variation on any account. A bid submitted with an adjustable price quotation will be treated as non-responsive and rejected, pursuant to ITB Clause 31.

14.6 All lots, if any and items must be listed and priced separately in the Price Schedules. If a Price Schedule shows items listed but not priced, their prices shall be assumed to be included in the prices of other items.

15. Currencies of Bid

15.1 Unless otherwise stated in Bidding Data Sheet, the Bidder shall quote in Sri Lankan Rupees and payment shall be payable only in Sri Lanka Rupees.

16. Documents Establishing the Eligibility of the Bidder

16.1 To establish their eligibility in accordance with ITB Clause 4, Bidders shall complete the Bid Submission Form, included in Section IV, Bidding Forms.

17. Documents Establishing the Conformity of the Goods and Related Services

17.1 To establish the conformity of the Goods and Related Services to the Bidding Documents, the Bidder shall furnish as part of its Bid the documentary evidence that the Goods conform to the technical specifications and standards specified in Section V, Schedule of Requirements.

17.2 The documentary evidence may be in the form of literature, drawings or data, and shall consist of a detailed item by item description (given in Section V, Technical Specifications) of the essential technical and performance characteristics of the Goods and Related Services, demonstrating substantial responsiveness of the Goods and Related Services to the technical specification, and if applicable, a statement of deviations and exceptions to the provisions of the Schedule of Requirements.

17.3 The Bidder shall also furnish a list giving full particulars, including quantities, available sources and current prices of spare parts, special tools, etc., necessary for the proper and continuing functioning of the Goods during the period if **specified in the BDS** following commencement of the use of the goods by the Purchaser.

18. Documents Establishing the Qualifications of the Bidder

18.1 The documentary evidence of the Bidder's qualifications to perform the contract if its bid is accepted shall establish to the Purchaser's satisfaction:

(a) A Bidder that does not manufacture or produce the Goods it offers to supply shall submit the Manufacturer's Authorization using the form included in Section IV, Bidding Forms to demonstrate that it has been duly authorized by the manufacturer or producer of the Goods to supply these Goods;

(b) That, if **required in the BDS**, in case of a Bidder not doing business within Sri Lanka, the Bidder is or will be (if awarded the contract) represented by an Agent in Sri Lanka equipped and able to carry out the Supplier's maintenance, repair and spare parts-stocking obligations prescribed in the Conditions of Contract and/or Technical Specifications; and

(c) That the bidder meets each of the qualification criteria specified in section III, Evaluation and Qualification Criteria.

19. Period of Validity of Bids

19.1 Bids shall remain valid until the date **specified in the BDS**. A bid valid for a shorter date shall be rejected by the Purchaser as non-responsive.

19.2 In exceptional circumstances, prior to the expiration of the bid validity date, the Purchaser may request bidders to extend the period of validity of their bids. The request and the responses shall be made in writing. If a Bid Security is requested in accordance with ITB Clause 20, it shall also be extended for a corresponding period. A Bidder may refuse the request without forfeiting its Bid Security. A Bidder granting the request shall not be required or permitted to modify its bid.

20. Bid Security

20.1 The BIDDER shall furnish as part of its bid, a Bid Security or a Bid-Securing Declaration, as specified in the BDS.

20.2 The Bid Security shall be in the amount specified in the BDS and denominated in Sri Lanka Rupees, and shall:

- (a) At the bidder's option, be in the form of a bank draft, a letter of credit, or a bank guarantee from a banking institution;
- (b) Be issued by an institution acceptable to Purchaser. The acceptable institutes are published in the NPA website, www.npa.gov.lk.
- (c) Be substantially in accordance with the form included in Section IV, Bidding Forms;
- (d) Be payable promptly upon written demand by the Purchaser in case the conditions listed in ITB Clause 20.5 are invoked;
- (e) Be submitted in its original form; copies will not be accepted;
- (f) Remain valid for the period specified in the BDS

20.3 Any bid not accompanied by a substantially responsive Bid Security or Bid Securing Declaration in accordance with ITB Sub-Clause 20.1 and 20.2, may be rejected by the Purchaser as non-responsive.

20.4 The Bid Security of unsuccessful Bidders shall be returned as promptly as possible upon the successful Bidder's furnishing of the Performance Security pursuant to ITB Clause 43.

20.5 The Bid Security may be forfeited or the Bid Securing Declaration executed:

- (a) if a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Submission Form, except as provided in ITB Sub-Clause 19.2; or
- (b) If a Bidder does not agreeing to correction of arithmetical errors in pursuant to ITB Sub-Clause 30.3
- (c) If the successful Bidder fails to:
 - (i) Sign the Contract in accordance with ITB Clause 42;
 - (ii) Furnish a Performance Security in accordance with ITB clause 43

21. Format and Signing of Bid

21.1 The Bidder shall prepare one original of the documents comprising the bid as described in ITB Clause 11 and clearly mark it as “ORIGINAL.” In addition, the Bidder shall submit a copy of the bid and clearly mark it as “COPY.” In the event of any discrepancy between the original and the copy, the original shall prevail.

21.2 The original and the Copy of the bid shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the Bidder.

21.3 Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialled by the person signing the Bid.

Submission and Opening of Bids

22. Submission, Sealing and Marking of Bids

22.1 Bidders may always submit their bids by mail or by hand.

(a) Bidders submitting bids by mail or by hand, shall enclose the original and the copy of the Bid in separate sealed envelopes, duly marking the envelopes as “ORIGINAL” and “COPY.” These envelopes containing the original and the copy shall then be enclosed in one single envelope.

22.2 The inner and outer envelopes shall:

- (a) Bear the name and address of the Bidder;
- (b) be addressed to the Purchaser in accordance with ITB Sub-Clause 23.1;
- (c) bear the specific identification of this bidding process as indicated in the BDS; and
- (d) bear a warning not to open before the time and date for bid opening, in accordance with ITB Sub-Clause 26.1.

If all envelopes are not sealed and marked as required, the Purchaser will assume no responsibility for the misplacement or premature opening of the bid.

23. Deadline for Submission of Bids

23.1 Bids must be received by the Purchaser at the address and no later than the date and time specified in the BDS.

23.2 The Purchaser may, at its discretion, extend the deadline for the submission of bids by amending the Bidding Documents in accordance with ITB Clause 8, in which case all rights and obligations of the Purchaser and Bidders previously subject to the deadline shall thereafter be subject to the deadline as extended.

24. Late Bids

24.1 The Purchaser shall not consider any bid that arrives after the deadline for submission of bids, in accordance with ITB Clause 23. Any bid received by the Purchaser after the deadline for submission of bids shall be declared late, rejected, and returned unopened to the Bidder.

25. Withdrawal and Modification of Bids

25.1 A Bidder may withdraw, or modify its Bid after it has been submitted by sending a written notice in accordance with ITB Clause 22, duly signed by an authorized representative, and shall include a copy of the authorization in accordance with ITB Sub-Clause 21.2, (except that no copies of the withdrawal notice are required). The corresponding substitution or modification of the bid must accompany the respective written notice. All notices must be:

- (a) Submitted in accordance with ITB Clauses 21 and 22 (except that withdrawal notices do not require copies), and in addition, the respective envelopes shall be clearly marked “WITHDRAWAL,” or “MODIFICATION;” and
- (b) Received by the PURCHASER prior to the deadline prescribed for submission of bids, in accordance with ITB Clause 23.

25.2 Bids requested to be withdrawn in accordance with ITB Sub-Clause 25.1 shall be returned to the Bidders only upon notification of contract award to the successful bidder in accordance with sub clause 41.1.

25.3 No bid may be withdrawn, substituted, or modified in the interval between the deadline for submission of bids and the expiration of the period of bid validity specified by the Bidder on the Bid Submission Form or any extension thereof.

26. Bid Opening

26.1 The Purchaser shall conduct the bid opening in public at the address, date and time **specified in the BDS**.

26.2 First, envelopes marked “WITHDRAWAL” shall be opened and read out and the envelope with the corresponding bid may be opened at the discretion of the Purchaser. No bid withdrawal shall be permitted unless the corresponding withdrawal notice contains a valid authorization to request the withdrawal and is read out at bid opening. Envelopes marked “MODIFICATION” shall be opened and read out with the corresponding Bid. No Bid modification shall be permitted unless the corresponding modification notice contains a valid authorization to request the modification and is read out at Bid opening. Only envelopes that are opened and read out at Bid opening shall be considered further.

26.3 All other envelopes shall be opened one at a time, reading out: the name of the Bidder and whether there is a modification; the Bid Prices, including any discounts and alternative offers; the presence of a Bid Security or Bid-Securing Declaration, if required; and any other details as the Purchaser may consider appropriate. Only discounts and

alternative offers read out at Bid opening shall be considered for evaluation. No Bid shall be rejected at Bid opening except for late bids, in accordance with ITB Sub-Clause 24.1.

26.4 The Purchaser shall prepare a record of the Bid opening that shall include, as a minimum: the name of the BIDDER and whether there is a withdrawal, or modification; the Bid Price, per lot if applicable, including any discounts, and the presence or absence of a Bid Security or Bid-Securing Declaration. The bids that were opened shall be resealed in separate envelopes, promptly after the bid opening. The Bidders' representatives who are present shall be requested to sign the attendance sheet. A copy of the record shall be distributed to all Bidder s who submitted bids in time.

Evaluation and Comparison of Bids

27. Confidentiality

27.1 Information relating to the examination, evaluation, comparison, and post-qualification (if applicable) of bids, and recommendation of contract award, shall not be disclosed to Bidders or any other persons not officially concerned with such process until publication of the Contract Award.

27.2 Any effort by a Bidder to influence the Purchaser in the examination, evaluation, comparison, and post-qualification of the bids or contract award decisions may result in the rejection of its Bid.

27.3 Notwithstanding ITB Sub-Clause 27.2, if any Bidder wishes to contact the Purchaser on any matter related to the bidding process, from the time of bid opening to the time of Contract Award, it should do so in writing.

28. Clarification of Bids

28.1 To assist in the examination, evaluation, comparison and post-qualification of the bids, the Purchaser may, at its discretion, request any Bidder for a clarification of its Bid. Any clarification submitted by a Bidder in respect to its Bid and that is not in response to a request by the Purchaser shall not be considered for purpose of evaluation. The Purchaser's request for clarification and the response shall be in writing. No change in the prices or substance of the Bid shall be sought, offered, or permitted, except to confirm the correction of arithmetic errors discovered by the Purchaser in the Evaluation of the bids, in accordance with ITB Clause 30.

29. Responsiveness of Bids

29.1 The Purchaser's determination of a bid's responsiveness is to be based on the contents of the bid itself.

29.2 A substantially responsive Bid is one that conforms to all the terms, conditions, and specifications of the Bidding Documents without material deviation, reservation, or omission. A material deviation, reservation, or omission is one that:

- (a) affects in any substantial way the scope, quality, or performance of the Goods and Related Services specified in the Contract; or

(b) Limits in any substantial way, inconsistent with the Bidding Documents, the Purchaser's rights or the Bidder's obligations under the Contract; or

(c) If rectified would unfairly affect the competitive presenting of other bidders presenting substantially responsive bids.

29.3 If a bid is not substantially responsive to the Bidding Documents, it shall be rejected by the Purchaser and may not subsequently be made responsive by the Bidder by correction of the material deviation, reservation, or omission.

30. Non conformities, Errors, and Omissions

30.1 Provided that a Bid is substantially responsive, the Purchaser may waive any non-conformities or omissions in the Bid that do not constitute a material deviation.

30.2 Provided that a bid is substantially responsive, the Purchaser may request that the Bidder submit the necessary information or documentation, within a reasonable period of time, to rectify nonmaterial nonconformities or omissions in the bid related to documentation requirements. Such omission shall not be related to any aspect of the price of the Bid. Failure of the Bidder to comply with the request may result in the rejection of its Bid.

30.3 Provided that the Bid is substantially responsive, the Purchaser shall correct arithmetical errors on the following basis:

(a) if there is a discrepancy between the unit price and the line item total that is obtained by multiplying the unit price by the quantity, the unit price shall prevail and the line item total shall be corrected, unless in the opinion of the Purchaser there is an obvious misplacement of the decimal point in the unit price, in which case the line item total as quoted shall govern and the unit price shall be corrected;

(b) if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and

(c) if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (a) and (b) above.

30.4 If the Bidder that submitted the lowest evaluated Bid does not accept the correction of errors, its Bid shall be disqualified and its Bid Security shall be forfeited or its Bid-Securing Declaration shall be executed.

31. Preliminary Examination of Bids

31.1 The Purchaser shall examine the bids to confirm that all documents and technical documentation requested in ITB Clause 11 have been provided, and to determine the completeness of each document submitted.

31.2 The Purchaser shall confirm that the following documents and information have been provided in the Bid. If any of these documents or information is missing, the Bid shall be rejected.

- (a) Bid Submission Form, in accordance with ITB Sub-Clause 12.1;
- (b) Price Schedules, in accordance with ITB Sub-Clause 12;
- (c) Bid Security or Bid Securing declaration in accordance with ITB Clause 20.

32. Examination of Terms and Conditions; Technical Evaluation

32.1 The Purchaser shall examine the Bid to confirm that all terms and conditions specified in the CC and the **Contract Data** have been accepted by the Bidder without any material deviation or reservation.

32.2 The Purchaser shall evaluate the technical aspects of the Bid submitted in accordance with ITB Clause 17, to confirm that all requirements specified in Section V, Schedule of Requirements of the Bidding Documents have been met without any material deviation or reservation.

32.3 If, after the examination of the terms and conditions and the technical evaluation, the Purchaser determines that the Bid is not substantially responsive in accordance with ITB Clause 29, the PURCHASER shall reject the Bid.

33. Conversion to Single Currency

33.1 If the Bidders are allowed to quote in foreign currencies in accordance with sub clause 15.1, for evaluation and comparison purposes, the Purchaser shall convert all bid prices expressed in foreign currencies in to Sri Lankan Rupees using the selling rates prevailed 28 days prior to closing of bids as published by the Central Bank of Sri Lanka. If this date falls on a public holiday the earliest working day prior to the date shall be applicable.

34. Domestic Preference

34.1 Domestic preference shall be a factor in bid evaluation only if stated in the BDS. If domestic preference shall be a bid-evaluation factor, the methodology for calculating the margin of preference and the criteria for its application shall be as specified in Section III, Evaluation and Qualification Criteria.

35. Evaluation of Bids

35.1 The Purchaser shall evaluate each bid that has been determined, up to this stage of the evaluation to be substantially responsive.

35.2 To evaluate a Bid, the Purchaser shall only use all the factors, methodologies and criteria defined in this ITB Clause 35.

35.3 To evaluate a Bid, the Purchaser shall consider the following:

- (a) The Bid Price as quoted in accordance with clause 14;

- (b) Price adjustment for correction of arithmetic errors in accordance with ITB Sub-Clause 30.3;
- (c) Price adjustment due to discounts offered in accordance with ITB Sub-Clause 14.2; and 14.3
- (d) Adjustments due to the application of the evaluation criteria specified in the BDS from amongst those set out in Section III, Evaluation and Qualification Criteria;
- (e) Adjustments due to the application of a domestic preference, in accordance with ITB Clause 34 if applicable.

35.4 The Purchaser's evaluation of a bid may require the consideration of other factors, in addition to the factors stated in ITB Sub-Clause 35.3, if specified in BDS. These factors may be related to the characteristics, performance, and terms and conditions of purchase of the Goods and Related Services. The effect of the factors selected, if any, shall be expressed in monetary terms to facilitate comparison of bids

35.5 If so specified in the BDS, these Bidding Documents shall allow Bidders to quote for one or more lots, and shall allow the Purchaser to award one or multiple lots to more than one Bidder. The methodology of evaluation to determine the lowest-evaluated lot combinations is specified in Section III, Evaluation and Qualification Criteria.

36. Comparison of Bids

36.1 The Purchaser shall compare all substantially responsive bids to determine the lowest-evaluated bid, in accordance with ITB Clause 35.

37. Post qualification of the Bidder

37.1 The Purchaser shall determine to its satisfaction whether the Bidder that is selected as having submitted the lowest evaluated and substantially responsive bid is qualified to perform the Contract satisfactorily.

37.2 The determination shall be based upon an examination of the documentary evidence of the Bidder's qualifications submitted by the Bidder, pursuant to ITB Clause 18.

37.3 An affirmative determination shall be a prerequisite for award of the Contract to the Bidder. A negative determination shall result in disqualification of the bid, in which event the Purchaser shall proceed to the next lowest evaluated bid to make a similar determination of that Bidder's capabilities to perform satisfactorily.

38. Purchaser's Right to Accept Any Bid, and to reject any or All Bids

38.1 The Purchaser reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to Bidders.

Award of Contract

39. Award Criteria

39.1 The PURCHASER shall award the Contract to the Bidder whose offer has been determined to be the lowest evaluated bid and is substantially responsive to the Bidding Documents, provided further that the Bidder is determined to be qualified to perform the Contract satisfactorily.

40. Purchaser's Right to Vary Quantities at Time of Award

40.1 At the time the Contract is awarded, the Purchaser reserves the right to increase or decrease the quantity of Goods originally specified in Section V, Schedule of Requirements, provided this does not exceed twenty five percent (25%) or one unit whichever is higher and without any change in the unit prices or other terms and conditions of the bid and the Bidding Documents.

41. Notification of Award

41.1 Prior to the expiration of the period of bid validity, the Purchaser shall notify the successful Bidder, in writing, that its Bid has been accepted.

41.2 Until a formal Contract is prepared and executed, the notification of award shall constitute a binding Contract.

41.3 Upon the successful Bidder's furnishing of the signed Contract Form and performance security pursuant to ITB Clause 43, the Purchaser will promptly notify each unsuccessful Bidder and will discharge its bid security, pursuant to ITB Clause 20.4.

42. Signing of Contract

42.1 Within Seven (7) days after notification, the Purchaser shall complete the Agreement, and inform the successful Bidder to sign it.

42.2 Within Seven (7) days of receipt of such information, the successful Bidder shall sign the Agreement.

43. Performance Security

43.1 Within fourteen (14) days of the receipt of notification of award from the Purchaser, the successful Bidder, if required, shall furnish the Performance Security in accordance with the CC, using for that purpose the Performance Security Form included in Section VIII Contract forms. The Employer shall promptly notify the name of the winning Bidder to each unsuccessful Bidder and discharge the Bid Securities of the unsuccessful bidders pursuant to ITB Sub-Clause 20.4.

43.2 Failure of the successful Bidder to submit the above mentioned Performance Security or sign the Contract shall constitute sufficient grounds for the annulment of the award and forfeiture of the Bid Security or execution of the Bid-Securing Declaration. In that event the Purchaser may award the Contract to the next lowest evaluated Bidder, whose offer is substantially responsive and is determined by the Purchaser to be qualified to perform the Contract satisfactorily.

September 2023

(AMGSB ATAPATTU)
Air Commodore
CHIEF PROCUREMENT OFFICER

Section II. Bidding Data Sheet (BDS)

The following specific data for the goods to be procured shall complement, supplement, or amend the provisions in the Instructions to BIDDERS (ITB). Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

ITB Clause	A. General
ITB 1.1	The PURCHASER is Sri Lanka Air Force Democratic Socialist Republic of Sri Lanka
ITB 1.1	The name and identification number of the Contract are : PURCHASE OF GASES AND EMPTY GAS CYLINDERS FOR ANNUAL RATE APPROVAL - YEAR 2024 (INDUSTRIAL, MEDICAL AND BALLOON GASES) Tender reference: AHQ/23/PUB/E/1002
ITB 2.1	The source of funding is : Government of Democratic Socialist Republic of Sri Lanka
ITB 4.4	Foreign BIDDERS are not allowed to participate in bidding.
ITB 5.1	All specifications and special conditions are stipulated at Volume- 2, Section III and Section V Schedule of requirements respectively.
B. Contents of Bidding Documents	
ITB 6.1	Bidding documents could be inspected by interested bidders from the Sri Lanka Air Force website www.airforce.lk and may purchase between 1000 hrs and 1400hrs on every working day from the Procurement Division, Sri Lanka Air Force Station Colombo upon payment of a non-refundable fee of Rs. 6,000.00 to the shroff Sri Lanka Air Force for each procurement. Last date for the Bidding Document issuance is the closing date of respective bid. The offers submitted without the payment will not be accepted and the receipt for the payment shall be attached to the offer at the time of depositing.
ITB 7.1	For Clarification of bid purposes only, the PURCHASER address is: Attention : Chief Procurement Officer Address: No 140, Chittampalam A Gardiner Mawatha, Colombo 02. Telephone: 0112347694, 0112441044 (23550) Fax number: 0112441553 Electronic mail address: cpd@slaf.gov.lk
C. Preparation of Bids	
ITB 11.1 (e)	The BIDDER shall submit the following additional documents: (a) A copy of company registration certificate. (b) VAT Registration certificate or VAT exemption letter issued by the Inland Revenue department. (c) The offer shall be submitted along with original Catalogues/ sketches/ diagrams/ brochures/warranty certificate/ pictures and technical details. (b) CDDA/NMRA certificate. (e) Self undertaking stating the ability to perform the contract without

	financial hindrance. {This shall be supported by audited financial statements of last three years. (2021-2022)}
ITB 14.3	Not Applicable
ITB 15.1	The BIDDER shall quote in Sri Lankan rupees.
ITB 17.3	Not Applicable
ITB 18.1 (a)	Not Applicable
ITB 18.1 (b)	Not Applicable
ITB 19.1	The Bid shall valid until <u>31st December 2024.</u>
ITB 20.1	Bid shall include a bid security issued by any Commercial Banks approved by the Central Bank of Sri Lanka.
ITB 20.2	a. The amount of the bid security shall be Rs: 130,000.00 b. The validity period of the Bid Security Shall be until <u>31 July 2024.</u> c. The beneficiary of the bid security shall be address to the <u>Commander of the Sri Lanka Air Force.</u>
	D. Submission and opening of Bids
ITB 22.2 (c)	The inner and outer envelops shall bear the following identification marks Heading : PURCHASE OF GASES AND EMPTY GAS CYLINDERS FOR ANNUAL RATE APPROVAL - YEAR 2024 (INDUSTRIAL, MEDICAL AND BALLOON GASES) Tender reference: AHQ/23/PUB/E/1002 Opening Date: 20 October 2023
ITB 23.1	For the bid submission purposes, the PURCHASE OF GASES AND EMPTY GAS CYLINDERS FOR ANNUAL RATE APPROVAL - YEAR 2024 (INDUSTRIAL, MEDICAL AND BALLOON GASES) Attention : Chief Procurement Officer Address: No 140, Sir Chittampalam A Gardiner Mawatha, Colombo 02. The deadline for the submission of bids is : Date: 20 October 2023 Time: 1030hrs
ITB 26.1	The bid opening shall take place at : Address: No 140, Sir Chittampalam A Gardiner Mawatha, Colombo 02. Date: 20 October 2023 Time: 1030hrs
	E. Evaluation and comparison of bids
ITB 34.1	Domestic preference shall not be a bid evaluation factor
ITB 35.4	The following factors and methodology will be used for evaluation : 14 days of Delivery period may consider during the evaluation. Least delivery period will be priorities as per the existing requirement.
ITB 35.5	Not Applicable
ITB 43.1	The successful bidder shall be submitted a Performance Security in the format of Bank guarantee issued by any of the Commercial Banks in Sri Lanka within seven (14) days in accordance with the format and amount state in the Letter of Acceptance.

Section III. Evaluation and Qualification Criteria

This section compliments the instructions to bidders. It contains the criteria that the purchaser use to evaluate a bid and determine whether a bidder has the required qualifications no other criteria shall be used.

Contents

1. Evaluation Criteria (ITB 35.3{d})
2. Evaluation Criteria (ITB 35.4)
3. Multiple Contracts (ITB 35.5)
4. Domestic Preference (ITB 34.1)
5. Post qualification Requirements (ITB 37.2)

Section IV. Bidding Forms

Table of Forms

1.	Bid Submission Form.....	22
2.	PriceSchedule:.....	23
3.	Bid Security (Guarantee).....	28
4.	Bid-Securing Declaration.....	29
5.	Manufacturer's Authorization	29

1. Bid Submission Form

[The BIDDER shall fill in this Form in accordance with the instructions indicated No alterations to its format shall be permitted and no substitutions shall be accepted.]

Date: *[insert date (as day, month and year) of Bid Submission]*

No.: *[insert number of bidding process]*

To: *[* insert complete name of PURCHASER]*

We, the undersigned, declare that:

- (a) We have examined and have no reservations to the Bidding Documents, including Addenda No.: *[insert the number and issuing date of each Addenda];*
- (b) We offer to supply in conformity with the Bidding Documents and in accordance with the Delivery Schedules specified in the Schedule of Requirements the following Goods and Related Services *[* insert a brief description of the Goods and Related Services];*
- (c) The total price of our Bid without VAT, including any discounts offered is: *[insert the total bid price in words and figures];*
- (d) The total price of our Bid including VAT, and any discounts offered is: *[insert the total bid price in words and figures];*
- (e) Our bid shall be valid for the period of time specified in ITB Sub-Clause 18.1, from the date fixed for the bid submission deadline in accordance with ITB Sub-Clause 23.1, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (f) If our bid is accepted, we commit to obtain a performance security in accordance with ITB Clause 43 and CC Clause 17 for the due performance of the Contract;
- (g) We have no conflict of interest in accordance with ITB Sub-Clause 4.3;
- (h) Our firm, its affiliates or subsidiaries—including any subcontractors or suppliers for any part of the contract—has not been declared blacklisted by the National Procurement Agency;
- (k) We understand that this bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal contract is prepared and executed.

We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.

Signed: *[insert signature of person whose name and capacity are shown]*

In the capacity of *[insert legal capacity of person signing the Bid Submission Form]*

Name: *[insert complete name of person signing the Bid Submission Form]*

Duly authorized to sign the bid for and on behalf of: *[insert complete name of BIDDER]*

Dated on _____ day of _____, _____ *[insert date of signing]*

PRICE SCHEDULE

SLAF Academy/ Base

S/No	Item No	Description	D Of Qty	Qty	Period of Validity of prices 1 st January 2024 TO 31 st December 2024		
					Unit Price (Rs.)	VAT (...%)	Unit Price With VAT (RS.)
1	SLAF3433067113	Industrial Oxygen (Empty Cylinder) 47 Ltr	Ea				
2	SLAF3433067146	Industrial Oxygen Cylinder 47 Ltrs with Gas	Ea				
3	SLAF3433016005	Industrial Oxygen (Gas only) 47 Ltrs	Ea				
4	SLAF3433067008	Acetylene 47 Ltr (Capacity 5 Kgs)	Ea				
5	SLAF3433067148	Acetylene 47 Ltr with Cylinder (Capacity 5 Kgs)	Ea				
6	SLAF3433067188	Acetylene 47 Ltr (Gas only) Capacity -1kg	Kg				
7	SLAF3433016023	Carbon Dioxide 31Kg Empty Cylinder	Ea				
8	SLAF3433016022	Carbon Dioxide 31Kg with cylinder	Ea				
9	SLAF3433016024	Carbon Dioxide 31Kg Gas only	Ea				
10	SLAF3433067149	Argon 47Ltr (Empty Cylinder)	Ea				
11	SLAF3433067133	Argon Cylinder 47 Ltr (With Gas)	Ea				
12	SLAF3433067158	Re Filling of Argon 47Ltr (Gas only)	Ea				
13	SLAF6523005272	Refilling Medical Oxygen 4.3 Ltr Gas Only (Bull Nose)	Ea				
14	SLAF6523005273	Refilling Medical Oxygen 9 Ltr Gas Only (Bull Nose)	Ea				
15	SLAF6523005274	Refilling Medical Oxygen 11 Ltr Gas Only (Bull Nose)	Ea				
16	SLAF6523005275	Refilling Medical Oxygen 47 Ltr Gas Only (Bull Nose)	Ea				
17	SLAF6523005276	Refilling Medical Oxygen 4.3 Ltr Gas Only (Pin Index)	Ea				

18	SLAF6523005277	Refilling Medical Oxygen 2L Gas Only	Ea				
19	SLAF1730015032	Compress Air Bottle - 47Ltr/ Cylinder Pressure-2000 PSI - Without Cylinder	Ea				
20	SLAF1730015067	Compress Air Bottle - 47Ltr/ Cylinder Pressure-2000 PSI - With Cylinder	Ea				
21	SLAF1730015034	Dry Nitrogen Bottle - 47Ltr/ Cylinder Pressure-2000 PSI - Without Cylinder	Ea				
22	SLAF1730015068	Dry Nitrogen Bottle - 47Ltr/ Cylinder Pressure-2000 PSI - With Cylinder	Ea				
23	SLAF1730015037	Breathing Oxygen Bottle - 47Ltr/ Cylinder Pressure-2000 PSI - Without Cylinder	Ea				
24	SLAF1730015069	Breathing Oxygen Bottle - 47Ltr/ Cylinder Pressure-2000 PSI - With Cylinder	Ea				
25	SLAF3433067163	07 Cubic meter helium gas empty cylinder (Balloon gas)	Ea				
26	SLAF3433067164	07 cubic meter of helium gas (balloon gas)	Cubic m				
27	SLAF6523005325	Refilling of Entonox Cylinder Gas Only	Ea				
28	SLAF6523005577	Refilling Medical Air cylinder 47Ltr Gas Only (Bull nose)	Ea				
29	SLAF3433016006	Acetylene 47 Ltr (Gas only) (Capacity 5 Kgs)	Ea				
30	SLAF3433067150	Carbon Dioxide 47Ltr (Empty Cylinder)	Ea				
31	SLAF3433016007	Carbon Dioxide 47 Ltr (Gas only)	Ea				
32	SLAF6523005617	Refilling Medical Nitrous Oxide 4.3 Ltr Gas Only (Pin Index)	Ea				
33	SLAF6523005578	Refilling Medical Nitrous oxide cylinder 47Ltr Gas Only (Bull nose)	Ea				
34	SLAF1730015463	Breathing Oxygen Bottle - 50Ltr/ Cylinder Pressure-3000 PSI- Empty Cylinder	Ea				
35	SLAF1730015462	Breathing Oxygen Bottle - 50Ltr/ Cylinder Pressure-3000 PSI- With Cylinder	Ea				

36	SLAF1730015464	Breathing Oxygen Bottle - 50Ltr/ Cylinder Pressure- 3000 PSI- Without Cylinder	Ea				
37	SLAF1730015465	Compress Air Bottle - 40Ltr/ Cylinder Pressure- 2000 PSI - Without Cylinder	Ea				

- ❖ Delivery destination shall be Sri Lanka Air Force Base Katunayake for all the items.

IMPORTANT

- * The price schedule shall be authenticated by the BIDDER.
- * The BIDDER shall ensure that all the details provided herein are 100% accurate.
- * It is mandatory that the unit price of the article or service be inclusive of NBT Tax, if applicable. Based on that, VAT shall be indicated separately in the price schedule.
- * Please indicate the details listed below with regard to the above items.
- * The supply of all Industrial Gases shall be made to SLAF Base Katunayake. The prospective Bidders shall be aware that they shall include all their expenses with all taxes including VAT and other levies in the quotations submitted.

Special Note

Pre-bid meeting will be held on at 1030 Hrs

IMPORTANT

ADDRESS		
TELEPHONE NUMBER		
FAX NUMBER		
VAT REGISTRATION LETTER (applicable for VAT payees)	YES / NO	VAT REGISTRATION NUMBER :
VAT EXCEPTION LETTER ATTACHED (applicable for non VAT payees)	YES / NO	
VALIDITY OF BID till 31st December 2024	YES / NO	
VALIDITY OF BID BOND till 31 July 2024	YES / NO	
BID BOND NO		
DELIVERY PERIOD (confirm you agreement to deliver the Goods within 14 days from the date of order confirmation)		
DISCOUNT OFFERED	YES /NO	

Contact details of the BIDDER

Name:

Address:.....

.....

Tel:...../...../.....

Fax: **Email.**

Date

Signature of BIDDER

Affix Company Rubber Sea

3. Bid Guarantee

[this Bank Guarantee form shall be filled in accordance with the instructions indicated in brackets]

----- [insert issuing agency's name, and address of issuing branch or office] -----

***Beneficiary:** ----- [name and address of PURCHASER]

Date: _____ [insert (by issuing agency) date]

BID GUARANTEE No.: ----- [insert (by issuing agency) number]

We have been informed that ----- [insert (by issuing agency) name of the BIDDER ; if a joint venture, list complete legal names of partners] (hereinafter called "the BIDDER ") has submitted to you its bid dated ----- [insert (by issuing agency) date](hereinafter called "the Bid") for the supply of [insert name of Supplier] under Invitation for Bids No. ----- [insert IFB number] (—the IFB).

Furthermore, we understand that, according to your conditions, Bids must be supported by a Bid Guarantee.

At the request of the BIDDER , we ----- [insert name of issuing agency] hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of ----- [insert amount in figures] -----[insert amount in words]) upon receipt by us of your first demand in writing accompanied by a written statement stating that the BIDDER is in breach of its obligation(s) under the bid conditions, because the BIDDER :

- (a) has withdrawn its Bid during the period of bid validity specified; or
- (b) does not accept the correction of errors in accordance with the Instructions to BIDDER s (hereinafter —the ITB); or
- (c) having been notified of the acceptance of its Bid by the PURCHASER during the period of bid validity, (i) fails or refuses to execute the Contract Form, if required, or (ii) fails or refuses to furnish the Performance Security, in accordance with the ITB.

This Guarantee shall expire: (a) if the BIDDER is the successful BIDDER, upon our receipt of copies of the Contract signed by the BIDDER and of the Performance Security issued to you by the BIDDER ; or (b) if the BIDDER is not the successful BIDDER , upon the earlier of (i) our receipt of a copy of your notification to the BIDDER that the BIDDER was unsuccessful, otherwise it will remain in force up to ----- (insert date)

Consequently, any demand for payment under this Guarantee must be received by us at the office on or before that date.

[signature(s) of authorized representative(s)]

4. Bid-Securing Declaration

[The **BIDDER** shall fill in this form in accordance with the instructions indicated in brackets]

Date: -----[insert date by BIDDER]

*Name of contract --[insert name]

*Contract Identification N^o: -----[insert number]

*Invitation for Bid No.: ----- insert number]

*To: ----- [insert the name of the PURCHASER]

We, the undersigned, declare that:

1. We understand that, according to instructions to BIDDERS (hereinafter “the ITB”), bids must be supported by a bid-securing declaration;
2. We accept that we shall be suspended from being eligible for contract award in any contract where bids have been invited by any of the Procuring Entity as defined in the Procurement Guidelines published by National Procurement Agency of Sri Lanka, for the period of time of *three years* starting on the latest date set for closing of bids of this bid, if we:
 - (a) withdraw our Bid during the period of bid validity period specified; or
 - (b) do not accept the correction of errors in accordance with the Instructions to BIDDERS of the Bidding Documents; or
 - (c) having been notified of the acceptance of our Bid by you, during the period of bid validity,
 - (i) fail or refuse to execute the Contract Form, if required, or
 - (ii) fail or refuse to furnish the performance security, in accordance with the ITB.
3. We understand this bid securing shall expire if we are not the successful BIDDER, upon the earlier of (i) our receipt of a copy of your notification to the BIDDER that the BIDDER was unsuccessful; or (ii) twenty-eight days after the expiration of our bid.
4. We understand that if we are a JV, the Bid Securing Declaration must be in the name of the JV that submits the bid. If the JV has not been legally constituted at the time of bidding, the Bid Securing Declaration shall be in the names of all future partners as named in the letter of intent.

Signed [insert signature(s) of authorized representative] In the Capacity of [insert title]

Name [insert printed or typed name]

Duly authorized to sign the bid for and on behalf of [insert authorizing entity]

Dated on [insert day] day of [insert month], [insert year]

5. Manufacturer's Authorization

[The Bidder shall require the Manufacturer to fill in this Form in accordance with the instructions indicated This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the Manufacturer. The Bidder shall include it in its bid, if so indicated in the BDS.]

Date: *[insert date (as day, month and year) of Bid Submission]* No.: *[insert number of bidding process]*

To: *[insert complete name of Purchaser]*

WHEREAS

We *[insert complete name of Manufacturer]*, who are official manufacturers of *[insert type of goods manufactured]*, having factories at *[insert full address of Manufacturer's factories]*, do hereby authorize *[insert complete name of Bidder]* to submit a bid the purpose of which is to provide the following Goods, manufactured by us *[insert name - .and or brief description of the Goods]*, and to subsequently negotiate and sign the Contract.

We hereby extend our full guarantee and warranty in accordance with Clause 27 of the Conditions of Contract, with respect to the Goods offered by the above firm.

We hereby extend our full guarantee and warranty in accordance with Clause 27 of the

Signed: *[insert signature(s) of authorized representative(s) of the Manufacturer]*

Name: *[insert complete name (s) of authorized representative (s) of the Manufacturer]*

Title: *[insert title]*

Duly authorized to sign this Authorization on behalf of: *[insert complete name of Bidder]*

Dated on _____ day of _____, _____ *[insert date of signing]*

Section V. Schedule of requirements

Contents

- 1. Delivery Schedule**
- 2. Specifications**
- 3. Inspection and Tests**

1. Delivery Schedule

Line Item N°	Description of Goods	Quantity	unit	Final (Project Site) Destination as specified in BDS	Delivery Date ¹		
					Earliest Delivery Date	Latest Delivery Date	Bidder's offered Delivery date [to be provided by the bidder]
						<i>I.</i>	
<i>[insert item No]</i>	<i>[insert description of Goods]</i>	<i>[insert quantity of item to be supplied]</i>	<i>[insert unit for the quantity]</i>	<i>[insert place of Delivery]</i>	<i>[insert the number of days following the date of effectiveness the Contract/</i>	<i>[insert the number of days following the date of effectiveness the Contract]</i>	<i>[insert the number of days following the date of effectiveness the Contract]</i>
SPARE PARTS'							

1. applicable only if delivery is considered kw evaluation. If not only one column "Delivery Date" duly filled by the Purchaser is required ²

2. Refer ITB 17.3 and list accordingly

Technical Specifications

PURCHASE OF GASES AND EMPTY GAS CYLINDERS FOR ANNUAL RATE APPROVAL – 2023 (INDUSTRIAL, MEDICAL AND BALLOON GASES)

- ❖ Purity certificates shall be provided with the quotations

3. Inspections and Tests

As per the Contract agreement and specifications.

Section VI. Conditions of Contract

Table of Clauses

1. Definitions.....	36
2. Contract Documents.....	37
3. Fraud and Corruption.....	37
4. Interpretation.....	37
5. Language.....	37
6. Joint Venture, Consortium or Association.....	38
7. Eligibility.....	38
8. Notices.....	38
9. Governing Law.....	38
10. Settlement of Disputes.....	38
11. Scope of Supply.....	39
12. Delivery and Documents.....	39
13. Supplier's Responsibilities.....	39
14. Contract Price.....	39
15. Terms of Payment.....	39
16. Taxes and Duties.....	39
17. Performance Security.....	39
18. Copyright.....	40
19. Confidential Information.....	40
20. Subcontracting.....	40
21. Specifications and Standards.....	41
22. Packing and Documents.....	41
23. Insurance.....	41
24. Transportation.....	41
25. Inspections and Tests.....	41
26. Liquidated Damages.....	42
27. Warranty.....	43
28. Patent Indemnity.....	43
29. Limitation of Liability.....	44
30. Change in Laws and Regulations.....	45
31. Force Majeure.....	45
32. Change Orders and Contract Amendments.....	46
33. Extensions of Time.....	46
34. Termination.....	47
35. Assignment.....	48

Section VI. Conditions of Contract

1. Definitions

1.1 The following words and expressions shall have the meanings hereby assigned to them:

(a) “Contract” means the Contract Agreement entered into between the Purchaser and the Supplier, together with the Contract Documents referred to therein, including all attachments, appendices, and all documents incorporated by reference therein.

(b) “Contract Documents” means the documents listed in the Contract Agreement, including any amendments thereto.

(c) “Contract Price” means the price payable to the Supplier as specified in the Contract Agreement, subject to such additions and adjustments thereto or deductions therefrom, as may be made pursuant to the Contract.

(d) “Day” means calendar day.

(e) “Completion” means the fulfilment of the supply of Goods to the destination specified and completion of the Related Services by the Supplier in accordance with the terms and conditions set forth in the Contract.

(f) “CC” means the Conditions of Contract.

(g) “Goods” means all of the commodities, raw material, machinery and equipment, and/or other materials that the Supplier is required to supply to the Purchaser under the Contract.

(h) “Purchaser” means the entity purchasing the Goods and Related Services, as specified in the Contract Data.

(i) “Related Services” means the services incidental to the supply of the goods, such as insurance, installation, training and initial maintenance and other such obligations of the Supplier under the Contract.

(j) “Subcontractor” means any natural person, private or government entity, or a combination of the above, to whom any part of the Goods to be supplied or execution of any part of the Related Services is subcontracted by the Supplier.

(k) “Supplier” means the natural person, private or government entity, or a combination of the above, whose bid to perform the Contract has been accepted by the Purchaser and is named as such in the Contract Agreement.

(l) “The Project Site,” where applicable, means the place named in the Contract Data.

2. Contract Documents

2.1 Subject to the order of precedence set forth in the Contract Agreement, all documents forming the Contract (and all parts thereof) are intended to be correlative, complementary, and mutually explanatory. The Contract Agreement shall be read as a whole.

3. Fraud and Corruption

3.1 The Government of Sri Lanka requires the Purchaser as well as bidders, suppliers, contractors, and consultants to observe the highest standard of ethics during the procurement and execution of such contracts. In pursuit of this policy:

(i) “corrupt practice” means offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the procurement process or in contract execution;

(ii) “fraudulent practice” means a misrepresentation or omission of facts in order to influence a procurement process or the execution of a contract;

(iii) “collusive practice” means a scheme or between two or more bidders, with or without the knowledge of the Purchaser to establish bid prices at artificial, noncompetitive levels; and

(iv) “coercive practice” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the procurement process or affect the execution of a contract.

4. Interpretation

4.1. If the context so requires it, singular means plural and vice versa.

4.2. Entire Agreement

The Contract constitutes the entire agreement between the Purchaser and the Supplier and supersedes all communications, negotiations and agreements (whether written or oral) of the parties with respect thereto made prior to the date of Contract.

4.3 Amendment

No amendment or other variation of the Contract shall be valid unless it is in writing, is dated, expressly refers to the Contract, and is signed by a duly authorized representative of each party thereto.

4.4. Severability

If any provision or condition of the Contract is prohibited or rendered invalid or unenforceable, such prohibition, invalidity or unenforceability shall not affect the validity or enforceability of any other provisions and conditions of the Contract.

5. Language

5.1. The Contract as well as all correspondence and documents relating to the Contract exchanged by the Supplier and the Purchaser, shall be written in English language. Supporting documents and printed literature that are part of the Contract may

be in another language provided they are accompanied by an accurate translation of the relevant passages in the language specified, in which case, for purposes of interpretation of the Contract, this translation shall govern.

5.2. The Supplier shall bear all costs of translation to the governing language and all risks of the accuracy of such translation, for documents provided by the Supplier.

6. Joint Venture, Consortium or Association

6.1 If the Supplier is a joint venture, consortium, or association, all of the parties shall be jointly and severally liable to the Purchaser for the fulfillment of the provisions of the Contract and shall designate one party to act as a leader with authority to bind the joint venture, consortium, or association. The composition or the constitution of the joint venture, consortium, or association shall not be altered without the prior consent of the Purchaser.

7. Eligibility

7.1. All goods supplied under this contract shall be complied with applicable standards stipulated by the Sri Lanka Standards Institute. In the absence of such standards, the Goods supplied shall be complied to other internationally accepted standards, such as British Standards.

8. Notices

8.1. Any notice given by one party to the other pursuant to the Contract shall be in writing to the address specified in the Contract Data. The term “in writing” means communicated in written form with proof of receipt.

8.2. A notice shall be effective when delivered or on the notice’s effective date, whichever is later.

9. Governing Law

9.1. The Contract shall be governed by and interpreted in accordance with the laws of the Democratic Socialist Republic of Sri Lanka

10. Settlement of Disputes

10.1 The Purchaser and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.

10.2 If, after twenty-eight (28) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the Purchaser or the Supplier may give notice to the other party of its intention to commence arbitration, as hereinafter provided, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given. Any dispute or difference in respect of which a notice of intention to commence arbitration has been given in accordance with this Clause shall be finally settled by arbitration. Arbitration may be commenced prior to or after delivery of the Goods under the Contract. Arbitration proceedings shall be conducted in accordance with the Arbitration Act No:11 of 1995.

- 10.3. Notwithstanding any reference to arbitration herein,
- (a) the parties shall continue to perform their respective obligations under the Contract unless the otherwise agree; and,
 - (b) the Purchaser shall pay the Supplier any monies due the Supplier.

11. Scope of Supply

11.1 The Goods and Related Services to be supplied shall be as specified in the Schedule of Requirements.

12. Delivery and Documents

12.1 Subject to CC Sub-Clause 32.1, the Delivery of the Goods and Completion of the Related Services shall be in Accordance with the Delivery and Completion Schedule specified in the Schedule of Requirements. Where applicable the details of shipping and other documents to be furnished by the Supplier are specified in the **Contract Data**.

13. Supplier's Responsibilities

13.1 The Supplier shall supply all the Goods and Related Services included in the Scope of Supply in accordance with CC Clause 11, and the Delivery and Completion Schedule, as per CC Clause 12.

14. Contract Price

14.1 Prices charged by the Supplier for the Goods supplied and the Related Services performed under the Contract shall not vary from the prices quoted by the Supplier in its bid.

15. Terms of Payment

15.1 The Contract Price, shall be paid as specified in the **Contract Data**.

15.2 The Supplier's request for payment shall be made to the Purchaser in writing, accompanied by invoices describing, as appropriate, the Goods delivered and Related Services performed, and by the documents submitted pursuant to CC Clause 12 and upon fulfilment of all other obligations stipulated in the Contract.

15.3 Payments shall be made promptly by the Purchaser, but in no case later than twenty eight (28) days after submission of an invoice or request for payment by the Supplier, and after the Purchaser has accepted it.

16. Taxes and Duty

16.1 The Supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted Goods to the purchaser.

17. Performance Security

17.1 If required as specified in the **Contract Data**, the Supplier shall, within fourteen (14) days of the notification of contract award, provide a performance security of Ten percent (10%) of the Contract Price for the performance of the Contract.

17.2 The proceeds of the Performance Security shall be payable to the Purchaser as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract.

17.3 As specified in the **Contract Data**, the Performance Security, if required, shall be in Sri Lanka Rupees and shall be in the format stipulated by the Purchaser in the **Contract Data**, or in another format acceptable to the Purchaser.

17.4 The Performance Security shall be discharged by the Purchaser and returned to the Supplier not later than twenty-eight (28) days following the date of Completion of the Supplier's performance obligations under the Contract, including any warranty obligations.

18. Copyright

18.1 The copyright in all drawings, documents, and other materials containing data and information furnished to the Purchaser by the Supplier herein shall remain vested in the Supplier, or, if they are furnished to the Purchaser directly or through the Supplier by any third party, including suppliers of materials, the copyright in such materials shall remain vested in such third party.

19. Confidential Information

19.1 The Purchaser and the Supplier shall keep confidential And shall not, without the written consent of the other party hereto, divulge to any third party any documents, data, or other information furnished directly or indirectly by the other party hereto in connection with the Contract, whether such information has been furnished prior to, during or following completion or termination of the Contract. Notwithstanding the above, the Supplier may furnish to its Subcontractor such documents, data, and other information it receives from the Purchaser to the extent required for the Subcontractor to perform its work under the Contract, in which event the Supplier shall obtain from such Subcontractor an undertaking of confidentiality similar to that imposed on the Supplier under CC Clause 19.

19.2 The Purchaser shall not use such documents, data, and other information received from the Supplier for any purposes unrelated to the contract. Similarly, the Supplier shall not use such documents, data, and other information received from the Purchaser for any purpose other than the performance of the Contract.

19.3 The above provisions of CC Clause 19 shall not in any way modify any undertaking of confidentiality given by either of the parties hereto prior to the date of the Contract in respect of the Supply or any part thereof.

19.4 The provisions of CC Clause 19 shall survive completion or termination, for whatever reason, of the Contract.

20. Subcontracting

20.1 The Supplier shall notify the Purchaser in writing of all Subcontracts awarded under the Contract if not already specified in the bid. Such notification, in the original bid or later shall not relieve the Supplier from any of its obligations, duties, responsibilities, or liability under the Contract.

20.2 Subcontracts shall comply with the provisions of CC Clauses 3 and 7.

21. Specifications and Standards

21.1 Technical Specifications and drawings

(a) The Goods and Related Services supplied under this Contract shall conform to the technical specifications and standards mentioned in Section V, Schedule of Requirements and, when no applicable standard is mentioned, the standard shall be equivalent or superior to the official standards whose application is appropriate to the Goods' country of origin.

(b) The Supplier shall be entitled to disclaim responsibility for any design, data, drawing, specification or other document, or any modification thereof provided or designed by or on behalf of the Purchaser, by giving a notice of such disclaimer to the Purchaser.

(c) Wherever references are made in the Contract to codes and standards in accordance with which it shall be executed, the edition or the revised version of such codes and standards shall be those specified in the Schedule of Requirements. During Contract execution, any changes in any such codes and standards shall be applied only after approval by the Purchaser and shall be treated in accordance with CC Clause 32.

22. Packing and Documents

22.1 The Supplier shall pack the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the Contract.

23. Insurance

23.1 Unless otherwise specified in the **Contract Data**, the Goods supplied under the Contract shall be fully insured against loss or damage incidental to manufacture or acquisition, transportation, storage, and delivery.

24. Transportation

24.1 Unless otherwise specified in the **Contract Data**, responsibility for arranging transportation of the Goods shall be a responsibility of the supplier.

25. Inspections and Tests

25.1 The Supplier shall at its own expense and at no cost to the Purchaser carry out all such tests and/or inspections of the Goods and Related Services as are specified in the **Contract Data**.

25.2 The inspections and tests may be conducted on the premises of the Supplier or its Subcontractor, at point of delivery, and/or at the Goods' final destination, or in another place as specified in the Contract Data. Subject to CC Sub-Clause 25.3, if conducted on the premises of the Supplier or its Subcontractor, all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to the Purchaser.

25.3 The Purchaser or its designated representative shall be entitled to attend the tests and/or inspections referred to in Sub-Clause 25.2, provided that the Purchaser bear all of its own costs and expenses incurred in connection with such attendance including, but not limited to, all traveling and board and lodging expenses.

25.4 Whenever the Supplier is ready to carry out any such test and inspection, it shall give a reasonable advance notice, including the place and time, to the Purchaser. The Supplier shall obtain from any relevant third party or manufacturer any necessary permission or consent to enable the Purchaser or its designated representative to attend the test and/or inspection.

25.5 The Purchaser may require the Supplier to carry out any test and/or inspection not required by the Contract but deemed necessary to verify that the characteristics and performance of the Goods comply with the technical specifications codes and standards under the Contract, provided that the Supplier's reasonable costs and expenses incurred in the carrying out of such test and/or inspection shall be added to the Contract Price. Further, if such test and/or inspection impedes the progress of manufacturing and/or the Supplier's performance of its other obligations under the Contract, due allowance will be made in respect of the Delivery Dates and Completion Dates and the other obligations so affected.

25.6 The Supplier shall provide the Purchaser with a report of the results of any such test and/or inspection.

25.7 The Purchaser may reject any Goods or any part thereof that fail to pass any test and/or inspection or do not conform to the specifications. The Supplier shall either rectify or replace such rejected Goods or parts thereof or make alterations necessary to meet the specifications at no cost to the Purchaser, and shall repeat the test and/or inspection, at no cost to the Purchaser, upon giving a notice pursuant to CC Sub-Clause 25.4.

25.8 The Supplier agrees that neither the execution of a test and/or inspection of the Goods or any part thereof, nor the attendance by the Purchaser or its representative, nor the issue of any report pursuant to CC Sub-Clause 25.6, shall release the Supplier from any warranties or other obligations under the Contract.

26. Liquidated Damages

26.1 Except as provided under CC Clause 31, if the Supplier fails to deliver any or all of the Goods by the Date(s) of delivery or perform the Related Services within the period specified in the Contract, the Purchaser may without prejudice to all its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to the percentage specified in the Contract Data of the delivered price of the delayed Goods or

unperformed Services for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction of the percentage specified in those Contract Data. Once the maximum is reached, the Purchaser may terminate the Contract pursuant to CC Clause 34.

27. Warranty

27.1 The Supplier warrants that all the Goods are new, unused, and of the most recent or current models, and that they incorporate all recent improvements in design and materials, unless provided otherwise in the Contract.

27.2 Subject to CC Sub-Clause 21.1(b), the Supplier further warrants that the Goods shall be free from defects arising from any act or omission of the Supplier or arising from design, materials, and workmanship, under normal use in the conditions prevailing in the country of final destination.

27.3 Unless otherwise specified in the Contract Data, the warranty shall remain valid for twelve (12) months after the Goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the Contract Data.

27.4 The Purchaser shall give notice to the Supplier stating the nature of any such defects together with all available evidence thereof, promptly following the discovery thereof. The Purchaser shall afford all reasonable opportunity for the Supplier to inspect such defects.

27.5 Upon receipt of such notice, the Supplier shall, within the period specified in the Contract Data, expeditiously repair or replace the defective Goods or parts thereof, at no cost to the Purchaser.

27.6 If having been notified, the Supplier fails to remedy the defect within the period specified in the Contract Data, the Purchaser may proceed to take within a reasonable period such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Purchaser may have against the Supplier under the Contract.

28. Patent Indemnity

28.1 The Supplier shall, subject to the Purchaser's compliance with CC Sub-Clause 28.2, indemnify and hold harmless the Purchaser and its employees and officers from and against any and all suits, actions or administrative proceedings, claims, demands, losses, damages, costs, and expenses of any nature, including attorney's fees and expenses, which the Purchaser may suffer as a result of any infringement or alleged infringement of any patent, utility model, registered design, trademark, copyright, or other intellectual property right registered or otherwise existing at the date of the Contract by reason of:

- (a) The installation of the Goods by the Supplier or the use of the Goods in the country where the Site is located; and
- (b) The sale in any country of the products produced by the Goods.

Such indemnity shall not cover any use of the Goods or any part thereof other than for the purpose indicated by or to be reasonably inferred from the Contract, neither any infringement resulting from the use of the Goods or any part thereof, or any products produced thereby in association or combination with any other equipment, plant, or materials not supplied by the Supplier, pursuant to the Contract.

28.2 If any proceedings are brought or any claim is made against the Purchaser arising out of the matters referred to in CC Sub-Clause 28.1, the Purchaser shall promptly give the Supplier a notice thereof, and the Supplier may at its own expense and in the Purchaser's name conduct such proceedings or claim and any negotiations for the settlement of any such proceedings or claim.

28.3 If the Supplier fails to notify the Purchaser within twenty-eight (28) days after receipt of such notice that it intends to conduct any such proceedings or claim, then the Purchaser shall be free to conduct the same on its own behalf.

28.4 The Purchaser shall, at the Supplier's request, afford all available assistance to the Supplier in conducting such proceedings or claim, and shall be reimbursed by the Supplier for all reasonable expenses incurred in so doing.

28.5 The Purchaser shall indemnify and hold harmless the Supplier and its employees, officers, and Subcontractors from and against any and all suits, actions or administrative proceedings, claims, demands, losses, damages, costs, and expenses of any nature, including attorney's fees and expenses, which the Supplier may suffer as a result of any infringement or alleged infringement of any patent, utility model, registered design, trademark, copyright, or other intellectual property right registered or otherwise existing at the date of the Contract arising out of or in connection with any design, data, drawing, specification, or other documents or materials provided or designed by or on behalf of the Purchaser.

29. Limitation of Liability

29.1 Except in cases of criminal negligence or wilful misconduct,

- (a) the Supplier shall not be liable to the Purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that

this exclusion shall not apply to any obligation of the Supplier to pay liquidated damages to the Purchaser and

(b) the aggregate liability of the Supplier to the Purchaser, whether under the Contract, in tort or otherwise, shall not exceed the total Contract Price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment, or to any obligation of the supplier to indemnify the purchaser with respect to patent infringement

30. Change in Laws and Regulations

30.1 Unless otherwise specified in the Contract, if after the date of 28 days prior to date of Bid submission, any law, regulation, ordinance, order or bylaw having the force of law is enacted, promulgated, abrogated, or changed in Sri Lanka that subsequently affects the Delivery Date and/or the Contract Price, then such Delivery Date and/or Contract Price shall be correspondingly increased or decreased, to the extent that the Supplier has thereby been affected in the performance of any of its obligations under the Contract. Notwithstanding the foregoing, such additional or reduced cost shall not be separately paid or credited if the same has already been accounted for in the price adjustment provisions where applicable, in accordance with CC Clause 14.

31. Force Majeure

31.1 The Supplier shall not be liable for forfeiture of its Performance Security, liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

31.2 For purposes of this Clause, "Force Majeure" means an event or situation beyond the control of the Supplier that is not foreseeable, is unavoidable, and its origin is not due to negligence or lack of care on the part of the Supplier. Such events may include, but not be limited to, acts of the Purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

31.3 If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

32. Change Orders And Contract Amendments

32.1 The Purchaser may at any time order the Supplier through notice in accordance CC Clause 8, to make changes within the general scope of the Contract in any one or more of the following:

- (a) Drawings, designs, or specifications, where Goods to be furnished under the Contract are to be specifically manufactured for the Purchaser;
- (b) The method of shipment or packing;
- (c) The place of delivery; and
- (d) The Related Services to be provided by the Supplier.

32.2 If any such change causes an increase or decrease in the cost of, or the time required for, the Supplier's performance of any provisions under the Contract, an equitable adjustment shall be made in the Contract Price or in the Delivery/Completion Schedule, or both, and the Contract shall accordingly be amended. Any claims by the Supplier for adjustment under this Clause must be asserted within twenty-eight (28) days from the date of the Supplier's receipt of the Purchaser's change order.

32.3 Prices to be charged by the Supplier for any Related Services that might be needed but which were not included in the Contract shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.

32.4 Subject to the above, no variation in or modification of the terms of the Contract shall be made except by written amendment signed by the parties.

33. Extensions of Time

33.1 If at any time during performance of the Contract, the Supplier or its subcontractors should encounter conditions impeding timely delivery of the Goods or completion of Related Services pursuant to CC Clause 12, the Supplier shall promptly notify the Purchaser in writing of the delay, its likely duration, and its cause. As soon as practicable after receipt of the Supplier's notice, the Purchaser shall evaluate the situation and may at its discretion extend the Supplier's time for performance, in which case the extension shall be ratified by the parties by amendment of the Contract.

33.2 Except in case of Force Majeure, as provided under CC Clause 31, a delay by the Supplier in the performance of its Delivery and Completion obligations shall render the Supplier liable to the imposition of liquidated damages pursuant to CC Clause 26, unless an extension of time is agreed upon, pursuant to CC Sub-Clause 33.1.

34. Termination

34.1 Termination for Default

(a) The Purchaser, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, may terminate the Contract in whole or in part:

(i) If the Supplier fails to deliver any or all of the Goods within the period specified in the Contract, or within any extension thereof granted by the Purchaser pursuant to CC Clause 33;

(ii) If the Supplier fails to perform any other obligation under the Contract; or

(iii) If the Supplier, in the judgment of the Purchaser has engaged in fraud and corruption, as defined in CC Clause 3, in competing for or in executing the Contract

(b) In the event the Purchaser terminates the Contract in whole or in part, pursuant to CC Clause 34.1(a), the Purchaser may procure, upon such terms and in such manner as it deems appropriate, Goods or Related Services similar to those undelivered or not performed, and the Supplier shall be liable to the Purchaser for any additional costs for such similar Goods or Related Services. However, the Supplier shall continue performance of the Contract to the extent not terminated.

34.2 Termination for Insolvency.

(a) The Purchaser may at any time terminate the Contract by giving notice to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In such event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy that has accrued or will accrue thereafter to the Purchaser

34.3 Termination for Convenience.

(a) The Purchaser, by notice sent to the Supplier, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Purchaser's convenience, the extent to which performance of the Supplier under the Contract is terminated, and the date upon which such termination becomes effective

(b) The Goods that are complete and ready for shipment within twenty-eight (28) days after the Supplier's receipt of notice of termination shall be accepted by the Purchaser at the Contract terms and prices. For the remaining Goods, the Purchaser may elect:

(i) To have any portion completed and delivered at the Contract terms and prices; and/or

(ii) To cancel the remainder and pay to the Supplier an agreed amount for partially completed Goods and Related Services and for materials and parts previously procured by the Supplier.

35. Assignment

35.1 Neither the Purchaser nor the Supplier shall assign, in whole or in part, their obligations under this Contract, except with prior written consent of the other party.

Section VII. Contract Data

The following Contract Data shall supplement and / or amend the Conditions of Contract (CC). Whenever there is a conflict, the provisions herein shall prevail over those in the CC.

[The Purchaser shall select insert the appropriate wording using the samples below or other acceptable wording, and delete the text in italics]

CC 1.1 (i)	The Purchaser is: Sri Lanka Air Force on behalf of Democratic Socialist Republic of Sri Lanka
CC 1.1	Delivery destination shall be the particular Air Force Station depicted in the Order Form.
CC 8.1	For notices , the Purchaser's address shall be: Attention: Chief Procurement Officer Address: No 140, Chittampalam A Gardiner Mawatha, Colombo 02. Telephone: 0112347694 Facsimile number: 0112441553 Electronic mail address: cpd@slaf.gov.lk
CC 12.1	Details of shipping and other documents to be furnished by the supplier if required.
CC 15.1	CC 15.1 – The method and conditions of payment to be made to the Supplier under this Contract shall be as follows: A: For Goods offered within Sri Lanka Payment shall be made in Sri Lanka Rupees within sixty (60) days of presentation of claim supported by a certificate from the Purchaser declaring that the Goods have been delivered and that all other contracted Services have been performed. (i) On Delivery: Up to a maximum of Eighty (80%) percent of the Contract Price, shall be paid on receipt of the Goods and upon submission of the documents specified in CC Clause 12. (ii) On Acceptance: The remaining Twenty (20%) percent of the Contract Price shall be paid to the Supplier within thirty (30) days after issuing acceptance certificate for the respective delivery by the Purchaser.
CC 16.1	Taxes and Duties are applicable
CC 17.1	A Performance Security shall be required.
CC 25.1	The inspections and tests shall be required.
CC 25.2	The Inspections and tests shall be conducted at SLAF Base Katunayake.
CC 26.1	The liquidated damage shall be incurred not as a penalty amounting to one - tenth (1/10) of one percent (1%) of the total cost of the delayed goods for every day of delay, subject to a maximum 10% of total contract value.
CC 26.1	The maximum amount of liquidated damages shall be maximum 10% of total contract value.

Section VIII. Contract Forms

Table of Forms

- 1. Draft Contract Agreement**
- 2. Performance Security**

DRAFT CONTRACT AGREEMENT



CONTRACT

Between

**THE BUYER
SRI LANKA AIR FORCE**

for and on behalf of

**THE GOVERNMENT OF DEMOCRATIC SOCIALIST REPUBLIC OF
SRI LANKA**

and

**MR. CARRYING ON BUSINESS UNDER THE NAME OF
.....**

for the

**SUPPLY OF GASES AND EMPTY GAS CYLINDERS TO THE SRI LANKA AIR FORCE
ON ANNUAL CONTRACT BASIS FOR THE YEAR 2024**

**TENDER: -AHQ/23/PUB/E/1002
CONTRACT NO:-SLAF/PD/PUB/...../2023**

**ONE YEAR RATE RUNNING CONTRACT FOR THE SUPPLY OF
INDUSTRIAL GASES TO SRI LANKA AIR FORCE ACADEMY/BASES FOR THE
PERIOD COMMENCING FROM 01ST JANUARY 2024 TO 31ST DECEMBER 2024**

THIS INDENTURE MADE AND ENTERED INTO ON THISday of **Two Thousand Twenty three (2023)** Between having its registered Office at its successors and heirs, executors and administrators of the one part, hereinafter called and referred as the **CONTRACTOR**

and

the **COMMANDER** of the Sri Lanka Air Force his successors in the said office for the time being acting herein for and on behalf of the Government of Democratic socialist Republic of Sri Lanka of the other part.

1. That the **CONTRACTOR** shall supply to the entire satisfaction of the **COMMANDER** or his representative (Hereinafter called and referred to as the “**COMMANDER**”) such items of **INDUSTRIAL GASES** set out in the Article 18.0 hereto (hereinafter referred to as “**SCHEDULE OF ITEMS**”) in such quantities according to the specification attached as Annex “**A**” hereto as may from time to time be required by the **COMMANDER** from the 1st January 2023 to the 31st December 2023.

2. The delivery of the **SCHEDULE OF ITEMS** shall be made by the **CONTRACTOR** at the places stated in the schedule and rates mentioned there at or at such other place as they may be directed by the **COMMANDER** and on an order being served on the **CONTRACTOR** within 24 hours. The **CONTRACTOR** shall if so required by the **COMMANDER**, shall appoint a representative to represent him in all matters relating to this contract.

3. All **SCHEDULE OF ITEMS** supplied by the **CONTRACTOR** shall be according to the given specification and shall be subject to inspection by the Officer nominated by the **COMMANDER** to receive the same and shall be passed as being wholesome and fit for usage and there should not be any sort of leaking of gases and fully safe in handling by personal and if any of the scheduled items so supplied by the **CONTRACTOR** shall in the opinion of the receiving officer be not of the quality contracted for and safe, such Officer shall have the right to reject the **SCHEDULE OF ITEMS**. The **CONTRACTOR** shall not re-tender or re-deliver any rejected scheduled **INDUSTRIAL GASES** either upon an order but may replace any rejected **SCHEDULE OF ITEMS** with those meeting the standards laid down by SLAF.

4. The payment shall be made after the receipt and acceptance of **SCHEDULE OF ITEMS** to the Sri Lanka Air Force.

5. In the event the **CONTRACTOR** fail to supply the **SCHEDULE OF ITEMS** demanded within the period specified in Clause 1 and 2 hereof or any rejected **SCHEDULE OF ITEMS** in terms of clause 3 hereof the **COMMANDER** shall be at liberty to purchase on account and at the risk of the **CONTRACTOR** such **SCHEDULE OF ITEMS** elsewhere, and at any price whatsoever and encash the performance bond submitted by the **CONTRACTOR**.

6. Should the SCHEDULE OF ITEMS purchased by the COMMANDER on account of such default on the part of the CONTRACTOR, cost more than the contract price, the CONTRACTOR shall be liable to pay the Government the amount of such excess in price and all expenses attending the purchase.

7 It is hereby expressly agreed between the parties to these presents that any of the SCHEDULE OF ITEMS supplied by the CONTRACTOR, in the opinion of the COMMANDER to be of a quality inferior to that described in the schedule it shall be lawful for the COMMANDER in his discretion to reduce the price payable in respect of the SCHEDULE OF ITEMS supplied.

8 The CONTRACTOR shall not assign or otherwise transfer or sublet his rights and obligations under this contract, without the consent and authority in writing of the COMMANDER. The COMMANDER reserves the right to refuse to recognize a Power of Attorney issued by the CONTRACTOR to any person to carry out this contract on his behalf. The COMMANDER may for reasons which appear to him sufficient give the CONTRACTOR notice in writing of his objections to the employment by the CONTRACTOR of any person specified in such notice and no such person shall be employed by the CONTRACTOR. The CONTRACTOR shall not employ any person suffering from an infectious disease. Breach of this contract shall render this contract liable for cancellation without compensation to the CONTRACTOR.

9. The CONTRACTOR shall inform the COMMANDER the name of his authorized representative at the station to which the deliveries are required to be made and such representative shall accept all order, and comply on behalf of the CONTRACTOR.

10. The CONTRACTOR shall indemnify the Government against any claims for compensation by or in respect of any employee of the CONTRACTOR, under the Workman's compensation ordinance No. 19 of 1934 or any other statutory amendment or modification thereof.

11 The payment to which the CONTRACTOR may render himself liable under this contract shall be deducted by the COMMANDER from all moneys due or that may become due to the CONTRACTOR under this contract and from the security deposit by the CONTRACTOR and hypothecated to and with the Government under clause 17 hereof.

12. All notices to be served upon the CONTRACTOR shall be deemed to have been served if given to him either personally or left at..... place the CONTRACTOR hereby selects for the purpose.

13 The COMMANDER reserves the right to order from the CONTRACTOR such quantities of the scheduled INDUSTRIAL GASES as may require and to issue from his stores such of the SCHEDULE OF ITEMS as he may think fit, and failure or Commission on the part Government to place any order with the CONTRACTOR shall not entitle the CONTRACTOR to claim any compensation from the Government as damages or otherwise how so ever.

14 The COMMANDER of the Air Force reserves the right to terminate the contract, without notice, for reasons of national security or any other reason as may be determined by him. In such an event, the COMMANDER or the Government shall not be held responsible or liable for any loss or damages caused to the Contractor by reason of such termination.

15 The Government shall not be held responsible or liable for any damages that may be incurred by the CONTRACTOR as a result of war, disturbance, strikes, lock outs, earthquakes, fires, storm or

floods or other hindrances or acts of God or beyond the control of the COMMANDER at any time during the tenure of this CONTRACTOR.

16. Should the CONTRACTOR fails to deliver the SCHEDULE OF ITEMS within the stipulated period, due to no fault of THE Sri Lanka Air Force, One percent (1%) of the total value of the order will be recovered weekly as liquidated damages not as a penalty, after a grace period of one month and up to a maximum of Five percent (5%) in respect of failure to perform within the specified period.

17 For securing the due and punctual performance of the foregoing contract on the part of the CONTRACTOR and the payment of all such sums or moneys as he may become liable to pay to the Government under this Contract, the CONTRACTOR do hereby acknowledge that he has deposited with the COMMANDER of the Air force, all that Sum of Rupees..... on the form of a Bank guarantee (.....).

18 SCHEDULE OF ITEMS

Item No	Description	Period of Validity of prices 1 ST JANUARY 2024 TO 31 ST DECEMBER 2024		
		D of Qty	Unit Price Without VAT(Rs)	Unit Price With VAT (.....%) (Rs)

All the Terms and Conditions of this contract have been read and understood and accepted and confirmed by both the party of the First part and the party of the Second part

IN WITNESS WHEREOF the said **COMMANDER** and the said **CONTRACTOR** have herein to set their representative hands at Colombo on theday of Two Thousand Twenty two (2023) for the above referred Contract for the supply of “INDUSTRIAL GASES.” To the Sri Lanka Air Force establishments on rate running basis for the year 2024.

.....

.....

FOR AND ON BEHALF OF THE
PARTY OF THE FIRST PART

(AMGSB ATAPATTU)
Air Commodore

FOR AND ON BEHALF OF THE
PARTY OF THE SECOND PART

Name.....

NIC No.....

IN WITNESS THEREOF

Witness 1

Witness 1

Signature.....

Signature.....

Name.....

Name.....

Address.....

Address.....

Date.....

Date.....

NIC No.....

Witness 2

Witness 2

Signature.....

Signature.....

Name.....

Name.....

Address.....

Address.....

Date.....

Date.....

NIC No.....

Performance Bond Details

S/No	Bond No	Issuing Bank	Bond Value	Bases / Stations
01				

ACCEPTABLE FORMAT FOR PERFORMANCE GUARANTEE

----- *[Issuing Agency's Name, and Address of Issuing Branch or Office]* -----

Beneficiary: ----- *[Name and Address of Employer]* -----

Date: -----

PERFORMANCE GUARANTEE No.: -----

We have been informed that ----- *[name of Contractor/Supplier]* (hereinafter called "the Contractor") has entered into Contract No. ----- *[reference number of the contract]* dated ----- with you, for the ----- *[insert "construction"/ "Supply"]* of ----- *[name of contract and brief description of Works]* (hereinafter called "the Contract").

Furthermore, we understand that, according to the conditions of the Contract, a performance guarantee is required.

At the request of the Contractor, we ----- *[name of Agency]* hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of ----- *[amount in figures]* (-----) *[amount in words]*, such sum being payable in the types and proportions of currencies in which the Contract Price is payable, upon receipt by us of your first demand in writing accompanied by a written statement stating that the Contractor is in breach of its obligation(s) under the Contract, without your needing to prove or to show grounds for your demand or the sum specified therein.

This guarantee shall expire, no later than the day of, 20.. *[insert date, 28 days beyond the scheduled contract completion date]* and any demand for payment under it must be received by us at this office on or before that date.

[signature(s)]

INVITATION FOR BIDS



PROCUREMENT OF GOODS AND SERVICES FOR THE SRI LANKA AIR FORCE

1. The Chairman, Department Procurement Committee of the Sri Lanka Air Force (SLAF) invites sealed Bids from eligible and qualified bidders to purchase under mentioned Goods and Services to the Sri Lanka Air Force.

S/ No.	Procurement Identification Number	Description	Date and Time for Pre-Bid Meeting	Last Date of Issuing of Bidding Documents	Date and time of Bid Closing / Opening	Non Refundable Fee (Rs.)
01.	AHQ/23/PUB/MED/1001	Annual contract to obtain Insecticides for SLAF Hospitals and Medical Centers for the year 2024.	03 October 2023 at 0930 Hrs	16 October 2023	17 October 2023 at 1030 Hrs	3,500.00
02.	AHQ/23/PUB/MED/1003	Annual contract to purchase surgical items required for Orthopedic Surgeries year 2024.	03 October 2023 at 1015 Hrs	16 October 2023	17 October 2023 at 1030 Hrs	2,000.00
03.	AHQ/23/PUB/MED/1004	Annual contract to perform CT and Coronary Angiogram for SLAF Hospitals and Medical centers for the year 2024.	03 October 2023 at 1100 Hrs	16 October 2023	17 October 2023 at 1030 Hrs	2,000.00
04.	AHQ/23/PUB/MED/1005	Annual contract to obtain medical items for SLAF Hospitals and Medical Centers for the year 2024.	03 October 2023 at 1145 Hrs	16 October 2023	17 October 2023 at 1030 Hrs	3,500.00
05.	AHQ/23/PUB/MED/1002	Annual contract for hiring of medical instruments required to perform orthopedic surgeries at SLAF Hospital Colombo for year 2024.	04 October 2023 at 0930 Hrs	17 October 2023	18 October 2023 at 1030 Hrs	6,000.00
06.	AHQ/23/PUB/MED/1007	Annual contract for purchase laboratory items through SLAF Hospitals and Medical Centers for year 2024.	04 October 2023 at 1015 Hrs	17 October 2023	18 October 2023 at 1030 Hrs	3,500.00
07.	AHQ/23/PUB/BRK/1001	Annual contract to purchase of floor carpets (Loop Pile/ Cut Pile) & Accessories for year 2024.	04 October 2023 at 1100 Hrs	17 October 2023	18 October 2023 at 1030 Hrs	6,000.00
08.	AHQ/23/PUB/BRK/1002	Annual contract to purchase of curtain material and accessories for year 2024.	04 October 2023 at 1145 Hrs	17 October 2023	18 October 2023 at 1030 Hrs	3,500.00
09.	AHQ/23/PUB/MED/1006	Annual contract to obtain Spectacle Lenses for year 2024.	05 October 2023 at 0930 Hrs	18 October 2023	19 October 2023 at 1030 Hrs	2,000.00
10.	AHQ/23/PUB/MIS/1002	Annual contract to obtain Janitorial services for SLAF Hospital Colombo and SLAF Hospital Diyatalawa for year 2024.	05 October 2023 at 1015 Hrs	18 October 2023	19 October 2023 at 1030 Hrs	6,000.00
11.	AHQ/23/PUB/MIS/1003	Annual Contract for the Washing and Dry Cleaning of Uniform and Barrack Linen at SLAF Academy/Bases and Stations for year 2024.	05 October 2023 at 1100 Hrs	18 October 2023	19 October 2023 at 1030 Hrs	2,000.00
12.	AHQ/23/PUB/MIS/1004	Annual Contract to obtain Fumigation of Wooden Boxes and Containers used to Export Cargo for the year 2024.	05 October 2023 at 1145 Hrs	18 October 2023	19 October 2023 at 1030 Hrs	2,000.00
13.	AHQ/23/PUB/MED/1008	Annual Contract to obtain Medical investigations facility to SLAF from private sector hospitals for year 2024.	06 October 2023 at 0930 Hrs	19 October 2023	20 October 2023 at 1030 Hrs	6,000.00
14.	AHQ/23/PUB/D/1002	Annual contract to purchase of Floor Polish and Floor Wax for year 2024.	06 October 2023 at 1015 Hrs	19 October 2023	20 October 2023 at 1030 Hrs	6,000.00
15.	AHQ/23/PUB/E/1002	Annual contract to purchase of gases and empty gas cylinders for year 2024 (Industrial Medical and Baloon Gases)	06 October 2023 at 1100 Hrs	19 October 2023	20 October 2023 at 1030 Hrs	6,000.00
16.	AHQ/23/PUB/MIS/1005	Annual contract to purchase of Horse Food for year 2024.	06 October 2023 at 1145 Hrs	19 October 2023	20 October 2023 at 1030 Hrs	2,000.00
17.	AHQ/23/PUB/MIS/1005	Annual contract to purchase of Dog Food for year 2024.	09 October 2023 at 0930 Hrs	20 October 2023	23 October 2023 at 1030 Hrs	6,000.00
18.	AHQ/23/PUB/E/1001	Annual contract for the supply of Vehicles Batteries to the SLAF for year 2024.	09 October 2023 at 1015 Hrs	20 October 2023	23 October 2023 at 1030 Hrs	6,000.00
19.	AHQ/23/PUB/D/1001	Annual contract to purchase of Oils and Lubricants for year 2024.	09 October 2023 at 1100 Hrs	20 October 2023	23 October 2023 at 1030 Hrs	6,000.00
20.	AHQ/23/PUB/ST/1001	Annual contract for the supply of printing materials to the SLAF Printing Section for year 2024.	09 October 2023 at 1145 Hrs	20 October 2023	23 October 2023 at 1030 Hrs	2,000.00
21.	AHQ/23/PUB/MT/1001	Annual contract for the supply of Vehicles Tyres, Tubes and Tyre Collars to the SLAF for year 2024.	10 October 2023 at 0930 Hrs	23 October 2023	24 October 2023 at 1030 Hrs	6,000.00
22.	AHQ/23/PUB/MT/1005	Annual contract for engine overhaul of SLAF MT Vehicles at MTR&OW SLAF Base Katunayake for year 2024.	10 October 2023 at 1015 Hrs	23 October 2023	24 October 2023 at 1030 Hrs	3,500.00
23.	AHQ/23/PUB/B&CE/1006	Annual contract for the supply of General Hardware items (Chemical and Water Proofing) to the SLAF for year 2024.	10 October 2023 at 1100 Hrs	23 October 2023	24 October 2023 at 1030 Hrs	2,000.00
24.	AHQ/23/PUB/ST/1002	Annual contract for the supply of Stationery items to the SLAF for year 2024.	10 October 2023 at 1145 Hrs	23 October 2023	24 October 2023 at 1030 Hrs	2,000.00
25.	AHQ/23/PUB/MT/1002	Annual rate approval for purchase of MT spares for Nissan Sunny (N-17) car at SLAF year 2024.	11 October 2023 at 0930 Hrs	24 October 2023	25 October 2023 at 1030 Hrs	2,000.00
26.	AHQ/23/PUB/MT/1003	Annual rate approval for purchase of MT spares for Nissan Sylphy Car at SLAF year 2024.	11 October 2023 at 1015 Hrs	24 October 2023	25 October 2023 at 1030 Hrs	2,000.00
27.	AHQ/23/PUB/B&CE/1009	Annual contract for the supply of General Hardware items (Timber) to the SLAF for year 2024.	11 October 2023 at 1100 Hrs	24 October 2023	25 October 2023 at 1030 Hrs	3,500.00
28.	AHQ/23/PUB/B&CE/1003	Annual contract for the supply of General Hardware items (Paints) to the SLAF for year 2024.	12 October 2023 at 0930 Hrs	25 October 2023	26 October 2023 at 1030 Hrs	3,500.00
29.	AHQ/23/PUB/B&CE/1005	Annual contract for the supply of General Hardware items (Road Tar) to the Sri Lanka Air Force for year 2024.	12 October 2023 at 1015 Hrs	25 October 2023	26 October 2023 at 1030 Hrs	3,500.00
30.	AHQ/23/PUB/B&CE/1012	Annual contract for the supply of General Hardware items (Rib Steel and Mild steel rods) to the SLAF for year 2024.	12 October 2023 at 1100 Hrs	25 October 2023	26 October 2023 at 1030 Hrs	3,500.00
31.	AHQ/23/PUB/D/1003	Annual contract to purchase of Cleaning materials for year 2024.	12 October 2023 at 1145 Hrs	25 October 2023	26 October 2023 at 1030 Hrs	6,000.00
32.	AHQ/23/PUB/MT/1004	Annual rate approval for purchase of MT Spares for Maruti Suzuki Sx4 cars at SLAF year 2024.	13 October 2023 at 0930 Hrs	26 October 2023	27 October 2023 at 1030 Hrs	3,500.00
33.	AHQ/23/PUB/B&CE/1002	Annual contract for the supply of Building material for SLAF Academy / Bases and Stations for the Year 2024.	13 October 2023 at 1015 Hrs	26 October 2023	27 October 2023 at 1030 Hrs	3,500.00
34.	AHQ/23/PUB/B&CE/1010	Annual contract for the supply of General Hardware items (GI Sheet, Aluminum Sheet and Colour Bonded Sheet) to the SLAF for year 2024.	13 October 2023 at 1100 Hrs	26 October 2023	27 October 2023 at 1030 Hrs	3,500.00
35.	AHQ/23/PUB/B&CE/1011	Annual contract for the supply of General Hardware items (Wire Nail, Screw Nails, L Hooks and J Hooks, POP Rivets) to the SLAF for year 2024.	13 October 2023 at 1145 Hrs	26 October 2023	27 October 2023 at 1030 Hrs	2,000.00
36.	AHQ/23/PUB/B&CE/1001	Annual Contract for the Supply of General Hardware Items (Angle / Flat, C Channel, Box Iron and Mild Steel Plates) to the SLAF for year 2024.	16 October 2023 at 0930 Hrs	27 October 2023	30 October 2023 at 1030 Hrs	3,500.00
37.	AHQ/23/PUB/B&CE/1004	Annual contract for the supply of General Hardware items (PVC Pipes, PVC fittings and Plumbing Items) to the SLAF for year 2024.	16 October 2023 at 1015 Hrs	27 October 2023	30 October 2023 at 1030 Hrs	3,500.00
38.	AHQ/23/PUB/B&CE/1007	Annual contract for the supply of General Hardware items (Sanitary Fittings) to the SLAF for year 2024.	16 October 2023 at 1100 Hrs	27 October 2023	30 October 2023 at 1030 Hrs	3,500.00
39.	AHQ/23/PUB/B&CE/1008	Annual contract for the supply of General Hardware items (Miscellaneous) to the SLAF for year 2024.	16 October 2023 at 1145 Hrs	27 October 2023	30 October 2023 at 1030 Hrs	3,500.00

2. Bids will be invited under **National Competitive Bidding (NCB)** method.
3. The complete set of Bidding Documents in English language could be inspected by the interested bidders from the www.airforce.lk, the website of the Sri Lanka Air Force or could inspect free of charge from **21 September 2023** until the last date of issuing of Bidding Documents (**Between 0900 Hrs to 1400 Hrs**) by forwarding written requests to the address mentioned at Para 8 below. The Bidding Documents can be purchased from the Tender Section of the **Procurement Division, between 1000 Hrs to 1400 Hrs on every working day with effect from 21 September 2023** after paying the Non-refundable fee indicated against each procurement mentioned at para 1 above, to the Shroff at **Sri Lanka Air Force Station Colombo, No. 140, Sir Chittampalam A Gardiner Mawatha, Colombo 02**. The last date of issuing of the Bidding Documents is tabulated in para 01 above. The original receipt obtained from the shroff at Sri Lanka Air Force for the payment of Non-refundable fee is to be attached to the bid. A bid without the receipt for the payment of the Non-refundable fee will be considered as an invalid bid.
4. The sealed bids in duplicate, shall be addressed to "The Chairman, Departmental Procurement Committee, Sri Lanka Air Force" and may be either dispatched by registered post or deposited in the Tender Box at the Main Guard Room at Sri Lanka Air Force Station Colombo, No. 140, Sir Chittampalam A Gardiner Mawatha, Colombo 02, well before the closing time. Electronic bidding will not be permitted. Late bids will not be accepted. Bids will be opened at the Tender Opening Room Sri Lanka Air Force Station Colombo, No. 140, Sir Chittampalam A Gardiner Mawatha, Colombo 02, soon after closing the bids.
5. Bidders or their authorized representatives will be permitted to be present at the opening of the bids, upon presentation of their National Identity Card and letters of authorization from their employers. No bidder or his representative will be permitted to attend the bid opening after the bid closing time.
6. Bidders who have purchased Bidding Documents may participate for the pre-bid meetings scheduled to be held on specific dates tabulated in the schedule at para 01, at the **Tender Opening Room, Sri Lanka Air Force Station Colombo, No. 140, Sir Chittampalam A Gardiner Mawatha, Colombo 02**.
7. The prospective bidders shall be aware that they shall include all their expenses with all taxes including VAT and other levies in the bids submitted.
8. Interested eligible bidders may obtain further information from the **Chief Procurement Officer (Tel. 011-2347694) or Staff Officer Procurement (Tenders) (Tel. 011-2441044 Extension 23569 Fax: 011-2441553)** or by forwarding written requests to the address mentioned below;

Procurement Division,
Sri Lanka Air Force,
No.140,
Sir Chittampalam A Gardiner Mawatha,
Colombo 02.

COMMANDER OF THE AIR FORCE